



2017/2018 ScotDance Canada Risk Management Requirements for New Member Registration & Renewal of Membership

Attention: All ScotDance Canada Professionals

In the interest of public protection ScotDance Canada seeks to ensure that all professionals renewing or applying for new Membership in ScotDance Canada are of good character. To be a Member of ScotDance Canada, a professional must be of good character and be competent to engage in the instruction of Highland and National dancing. Competence is assessed by ScotDance Canada through a requirement for all Members to be “Members in good standing” of a recognised Examining Body and/or the Worldwide Adjudicators Panel of the Scottish Official Board of Highland Dancing.

In 2010 the ScotDance Canada Board of Directors passed a proposition that all new Members of ScotDance Canada will be required to provide ScotDance Canada with a complete and recent (issued within the last 3 months) *Enhanced Canadian Police Information Centre Record Check* (including details of spent convictions and pardons due to the nature of Members working with children under the age of 18). Sterling Talent Solutions will perform this check for members renewing their membership and have previously submitted an ECPRC Record Check to ScotDance Canada. It is imperative that ScotDance Canada’s members align themselves with other organizations that have implemented similar mandates for their members.

- New and renewing Members are required to submit proof of CURRENT Examining Body membership.
- New Members will be required to obtain an *Enhanced Canadian Police Information Centre Record Check* (ECPRC). The ECPRC to be submitted to Tim Pettit as per below address. Please do not send to SDC Provincial Registrars.
- The Member or applicant is required to pay for the costs of obtaining an *Enhanced Canadian Police Information Centre Record Check*. This cover letter should be used when applying for this check. All 3 consent areas within the ECPRC need to be completed.
- Renewing ScotDance Canada members will be required to undergo screening via Sterling Talent Solution’s online process every 2 years.

All **NEW** Members applying for 2017/2018 SDC membership will be responsible for sending their *Enhanced Canadian Police Information Centre Record Checks* directly to ScotDance Canada’s retained lawyer, Timothy H. Pettit (address below). Mr. Pettit will provide notification to ScotDance Canada’s Risk Management Committee of receipt of acceptable police checks and will also notify ScotDance Canada’s Risk Management Committee if there is a **failed notation on the ECPRC** that would be cause for concern as per ScotDance Canada retained lawyer’s determination.

Pettit and Company – Attention: Timothy H. Pettit
Suite 301 – 2609 Westview Drive
North Vancouver, BC, V7N 4M2

Thank you for your cooperation.

Risk Management Committee
